

CONFIDENTIAL

Approved For Release 2005/12/23 : CIA-RDP84B00890R000200030064-5

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Minutes of 22 January 1981 Language Development Committee

FROM:

[Redacted] Executive Secretary
Language Development Committee
Room 426, CofC

EXTENSION

NO.

DATE

29 January 1981

TO: (Officer designation, room number, and building)

80/DDA

30 JAN 1981 **DATE** **2 FEB 1981**

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. A/DDA
7D-18
Hqs.

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For your information.

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As you know, re the LDC they are meeting to conduct routine business. - Thomas

DD/A REGISTRY

FILE: *committees*

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27 January 1981

MEMORANDUM FOR: Members of the Language Development Committee

FROM: [REDACTED]
Executive Secretary, Language
Development Committee

SUBJECT: Minutes of 22 January 1981 Language Development
Committee (U)

1. On 24 November 1980, the CIA Executive Committee met to discuss the recommendations provided by the National Academy of Public Administration regarding the Language Incentive Program (LIP). At that meeting, the Executive Committee decided that the chairman of the Language Development Committee (LDC) should be appointed by the DDA. Although a new chairman of the LDC has not been named, the group met on 22 January 1981 to act on items affecting the day-to-day administration of the LIP. (U)

2. Present: [REDACTED] Directorate of Operations (DO) Senior Training Officer, DO representative; [REDACTED] Chief, Policy Staff, Office of Personnel, Policy, Planning, and Management, DCI representative; [REDACTED] Chief, Production Group, Foreign Broadcast Information Service, Deputy Directorate for Science and Technology representative; [REDACTED] National Foreign Assessment Center (NFAC) Program Integration Unit, Alternate NFAC representative; [REDACTED] Chief, Language School, adviser; [REDACTED] Administrative Assistant to the LDC; and Betty Kilgore, Executive Secretary to the LDC. (C)

3. Item: Maintenance of Level "5" and of Levels Lower Than the Highest Proficiency Recorded

Items one and eight of the published agenda were discussed together. (U)

Language Maintenance Awards will not be paid to native speakers. (U)

The level to be maintained will be determined by the sponsoring office (within the limitations established by regulation; i.e., no award for maintenance of levels lower than "3" for Group I languages) and based upon projected future assignments. This counteracts policy established by the LDC on 9 January 1980 as stated in paragraph three of the minutes for that meeting. (U)

SUBJECT: Minutes of 22 January 1981 Language Development Committee

4. Item: Achievement Awards for Level "5"

Achievement awards for level "5" will be paid on a retroactive basis to 22 January 1981 once an award is established by a revised regulation. (U)

5. Item: Language Use Award for Proficiency Levels Lower than Required

A partial Language Use Award of \$25 will be paid for persons occupying a Unit Language Requirement (ULR) if he/she has a valid proficiency test on record for the period of time the award would be in effect which is not more than one full level below level "3" or no more than one full level below the ULR if the ULR is for levels higher than level "3." Eligibility for payment of the partial Use Award will begin with the first full pay period following approval by the Executive Committee: 1 December 1980. (U)

6. Item: Limitation to the Number of Maintenance Awards Paid to One Individual

The number of Maintenance Awards paid to one individual per year will be determined by the sponsoring component/directorate and based upon projected future use of the language capabilities possessed by the individual concerned. (U)

7. Item: Retroactive Payment of Use Awards Based on ROPE

If an individual has been paid a partial LUA (\$25) based on a ROPE score of less than the required level, he/she will be paid an additional \$25 per pay period for the time frame established by the ROPE if he/she is tested at the required proficiency level upon return to Headquarters. (U)

8. Item: Language Use Award for Languages with Logographic Writing Systems

Languages with Logographic Writing Systems will continue to be an exception to the rule that no full LUA (\$50) will be paid for proficiencies of less than "3" as stated in HN (see LDC Meeting Minutes for 31 March 1980, paragraph 6). (U)

SUBJECT: Minutes of 22 January 1981 Language Development Committee

9. Item: Procedure for Submitting Retroactive Language Achievement and Maintenance Award Designations

Retroactive designations to the Language Achievement and Language Maintenance Programs must be submitted with a memorandum from the sponsoring component demonstrating administrative oversight under exceptional circumstances on the part of the office and justifying retroactive designation for approval by the Chairman, LDC. (U)

10. The Chief, Language School, will initiate a memorandum to all LDC members soliciting recommendations for increases in the amount of achievement and maintenance awards. (U)



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